

2022 General Membership Meeting
National Silver Fox Rabbit Club
ARBA Convention Reno, NV

Roll Call – President (Hannah Yost)

April LeBlanc
Karen Chestnut
Wallace? Jim?
Ashley??
Cindy Davis
Sonya Garcia
Kara Perez
Hayden Garcia
Lynn Fischbeck
Irvin Olson
Bobby Yoder
Ariel Yoder

Old Business:

Reading & Approval of 2021 General Membership Minutes – unanimously approved

New Business:

- President's Report
 - We are getting our minutes posted on the website. We have up to August 11th, 2022 on the website for review. We will also get the newsletters up on the website as well. This was a big thing the membership wanted from the last general meeting. To be more aware of what is going on in the board of directors. We have had to push the cookbook fundraiser back due to lack of submissions. So, if this is something that we want, we need people to contribute.
- Secretary's Report
 - Hello, I want to thank everyone for allowing me to transition from your interim secretary to actual club secretary for the next two years. One of the biggest, biggest accomplishments so far with much help from Roxanna who's on the website committee is getting the approved board of directors meeting minutes on the website. I hope in having these posted as they are approved is more open communication and transparency between the membership and board of directors. I would also like to touch on the sweepstakes for a moment as well. There are several people working behind the scenes to get the 21-22 sweeps finalized, but it was not feasible to have them audited and finalized before the convention. I would like to thank the former sweeps chair Linda Townsend, for all her hard work in the past several years with her stepping down, it definitely was shown that the need for several members to work on sweeps and help share the workload. I am excited for the new Sweeps committee members and I'm sure they are ready to work and get us to finalize results for 21 and 22 and keep 22 to 23 current by the month. Lastly, I would like to thank Heather Keller and Andrea Summers for their work on the board of directors. I would also like to welcome Bill Brockman and Vernon Brown to the board of directors. Thank you.
- Treasurer's Report
 - The fall show season is in full swing. It's encouraging to meet new exhibitors at each event and to see the increasing numbers of our youth classes. The best part of each show is the chair circle of Silver Fox. The growth of our breed has been helped immensely by the caring and sharing of our members with one another. I've heard comments by many judges, praising the friendliness, sportsmanship, and helpfulness of our members as well as the to SOP resulting in more preserving, showing and best show wins nationwide. Regional Silver Fox groups in my area are going strong, forming lasting friendships and spreading the love of our breed, which in turn causes

interest to serve in the future of the National Silver Fox Rabbit Club we all would always have for.

- Committee Reports

- Standards

- Still in discussions as far as items above the current standard that we would bring forward for approval to the membership.

- Auditing

- I'm Karen Chestnut and I just want to let you guys know, I think if you were here in 2019, I have close to 40 years of accounting experience. I have a degree in financial accounting. I've been an office manager, head of the, a couple of large corporations. I understand books. Now, I'm farming with my husband and we also have, you know, plenty of books to keep track of there. I've also done audits in the past in my other jobs. So I'm familiar with how an audit works. So, this is our audit report based on, back from 2019 when we came forward after everything was voted on. The audit committee has found that the books prior to our new treasurer (Roxanna Dabney) were not kept in a clear and concise manner. The Quick Books program was not set up correctly to reflect the income of clubs starting in 2019. None of the income or expenses included in the program, uh, from prior to the new treasurer taking over not our current treasurer, but the prior one which was January of 2017 through 2019, were included in in the program. None of the income or disbursements that were made through PayPal were accounted for. PayPal was like its own little thing out there and it was not accounted for in the financial records. There were also expense reimbursements made for 2019. Shortly before the treasurer left office in 2021. These expenses should have been done in 2019 or at least early 2020. There were some missing receipts or awards, but we were able to make contact with the awards company and get copies of those to verify the payments that were made. There were also PayPal disbursements made and they were basically four deposits, but there were no copies on the book, in the books of what those disbursements were for. I mean, we could figure it out but there was nothing there, money was just sent and there was nothing to back up why they sent that money. But I want to make it really clear there were no signs of any financial wrongdoing on the part of the former treasurer. However, there were many proper accounting procedures that were either violated or not followed properly. An example of this is a person writing a reimbursement check to themselves and signing said check. it is the opinion of this audit committee that the secretary and treasurer should never be a part of the same household and highly recommended that a bylaw be written as such and voted upon. The QuickBooks program, which is something that the club voted on in 2019 and the board approved it and a laptop and the QuickBooks program was purchased. It's a powerful business tool and the Silver Fox Club is a business. It is my understanding that it is not being currently used and, in its place, a personal budgeting app is. We have reviewed this app, the audit committee and while it works for the current treasurer, we have found it to be insufficient for the club's needs. The Quick Books program is what the board voted in 2019. And the board approved it any financial program that needs that would like to be purchased over. This should be referred to the audit committee for recommendations prior to be implemented or approved I have also brought um financial copies for 2019, 2020. And what was on the books for 2021. I've included a balance sheet of our assets and liabilities, a summary profit and loss and a detailed profit block. So if you see something on our summary and let's say you're like, well, why did we have \$300 in postage? You mailing, you can look at the detail report and see what it was spent on. I did make a lot of corrections to the 2019. Because if you would have gotten a financial report as QuickBooks was set up, it would have

shown a profit in 2019 of over \$23,000. And what the former treasurer did was they took all of the money that was coming in from the other bank that had been there, his asset of the company, the Cloud and dropped it into income. So, I was able to correct those. And the other thing about the QuickBooks program and I have it here. I have it on the laptop. Anyone that would like to see it, see how it works. I am more than happy to open it up, share it. If you want to see. How do we do this, how do we do that? How do you run these reports? What else is available? I would be more than happy to show it. I've been using QuickBooks since about 2015. Is it possible to do a zoom meeting with the board to do an actual demonstration? The board understands the importance and how this works because you don't, you, the court doesn't not necessarily this board, let's just say previous boards, uh, do not understand the importance of doing this and how the QuickBooks will actually simplify and make the treasurer's job easier. They need to see a visual demonstration. I say, in the meantime, I have 2019, which is correct. And the other thing about the Quick Books program, everything that I did that I changed in the copy that I have, which is not the copy, the current treasurer has the copy that I have has a complete audit trail. So, if anybody goes through where to this money, how did you move it there? Quick Books maintains automatically an audit trail of everything that is done in the program. And I think that's really, really important. So, and I do have like financials from 2019-2020 what I had in the system when I got it through 21. Thank you. I appreciate you. And then this kind of goes along with the audit. So, this would be the Quicky Treasures report from October. So this is through the end of this has been, this is our current treasurer's report through the end of September. So, this is all of our current assets and liabilities. So as of September 30th 2022, they're checking account, current balance of \$25,610.72. Our PayPal account their amount of \$50 currently in our treasure stipend to be, is \$246.68. The secretary stipend has to be paid is \$92.76. And currently our youth scholarship has as a balance of \$3084.36. Total balance currently, \$29,084.50

- Constitution & Bylaw
 - C&BL, there was a portion of the suggested C&BL changes that was accidentally left off the ballot. So, the C&BL committee is looking at doing another vision. I'm not saying this coming year, but that there's something that will happen probably within the next two years to be resent out and to the membership for approval.
- Youth
 - The youth committee reprised a very popular youth activity. This year, we have patterns and stencils and sent them along with fabric markers to enable our youth to design and execute fun and fabulous t-shirts. We would also like to encourage youth members who really enjoy this activity to use these materials on aprons, hoodies, and other articles of clothing. If they so desire. Two pieces of advice, make sure that you have a piece of cardboard between the layers of clothing to keep the markers from bleeding through to the other side of the clothing and iron your creation to heat, set it before laundering. Please wear your rabbit fashion with pride throughout the showroom to show up on your creations and to let people know that Fox, you are great. If anyone wants to submit fun activities for youth, let any member of our committee know. Thank you, Heather Sheaffer and Kremer for this dedication to this committee. The committee would also like to thank Kara Perez who volunteered to transport our materials to convention. Respectfully submitted Jo Committee Chair.
- Guidebook & Newsletter

- I (Lynn Fischbeck) am behind on sending updates. It's been a busy year between the audit. Lot of things happened. Then convention. And all this going on when I get back, I should be able to send out those updates. They will not have the current C&BLS in them because they were printed prior to the C&BLS being approved. However, digitally I have already updated the, the electronic file to accommodate all that stuff. As far as newsletters, I have the 2019 in review, there was one article that was getting wrapped up on. I'm hoping to have that done this weekend and talk to Hannah. The newsletter is done and can go to proof to the board. So that's where we're at with that. The Patsy Butcher special edition. Well, it was well on its way to completion with what happened with her granddaughter and in fact that I interacted with her daughter and the family as far as trying to put this together along with trying to reach out to some judges and people that knew her best between people that needed time to, need time to process what's going on in their lives and judges that are very busy. I have at least three people that I need to talk to, to finish some interviews because the, the special edition, we want to make it right. We want to make it through. We want to make it something that's going to be sitting in the library. So that's in the wings. It's not been forgotten. It just some things take a while to get to get it right.
- Awards
 - The awards committee is proud to present originally designed awards for this year's ARBA convention as a committee chair, I apologize to anyone who received an award with a misspelling. Please take your award home with you and I will make sure that you receive a new label for your award with the instructions on removal and application of the new label. Congratulations to all this year's convention winners. A special thanks to all my committee members who supported this year's awards; Mary Collins and especially Heather Schafer, who was the artist who created and executed the design sweepstakes awards distributed at this year's convention will represent the 2018 sweepstakes year, 2021. Sweepstakes results are not yet available and will be distributed at a later date. Rest assured that all sweepstakes awards will be presented. The committee would also like to thank Kara Perez who volunteered to transport the awards to convention respectfully submitted Jo Committee chair
- Sweeps
 - We also have revamped the Sweeps committee. Our sweeps chair, Linda, stepped down. It is a huge amount of work. Mostly just data entry, but we did also revamp that committee. Now it consists of five people. The goal moving forward is to figure out the best process to keep our sweeps because as far as using the database, um that's associated with the sweepstakes on the back end of the website can be really, really finicky. The process right now is figuring out what works best for other clubs and then how we can integrate that into our huge program, whether we continue moving forward with the database or we move to something completely different. This sweep's committee is currently looking into that to find best practice as well.
- Website & Social Media
 - So, in the last two weeks, I (Kara Perez) have taken over as web committee chair. We were accepting applications. We only received four applications. We still need 1 more person. So, if you have coding experience, we specifically need a backup to Roxanna who is essentially doing all of the building for our website at this time. Please dig deep, if you have a bunch of friends that know the code and get them involved, please. As far as the web further for the web committee, uh we are looking to integrate some of the social media aspects with the web committee. Again, I am brand new to this role.

- The social media committee, we are obviously working on live streaming. I'm excited that we're able to integrate and bring our members who are not present to be able to see everybody. Congratulations to all. The other thing that I was able to do is create standardization of our social media posts. So that was, that was good. Just kind of create that standard format to see how it will go, eventually getting pretty good. That's why I do request is additional committee join. Especially if we have some East Coast conventions, I'm not sure I'll be able to go. We have a couple of other committee members right now, but I would also just like to get a committee of the five members would be fantastic. The other thing that I'm looking for in additional committee members is any members who are familiar with other social media platforms like Twitter, Instagram and that sort of thing. Who can help set up the social media sites just to help get some National Silver Fox Club and all of the platforms.
- Marketing
 - They made the decision to let Lynn move forward with the designs for the um shirts that she did personally. Not affiliated through NSFRC. She did an amazing job.
- Scholarship
 - We received zero applications. I (Hannah Yost) am the chair. Then Hollie and Karen are on the committee with me and we have not received a single application. I did reach out and I'm doing it yearly to all the eligible youth that are of the right age to say, hey, you know, we have this great scholarship. It's up to \$1000 now. Um apply for it and I do know of at least one youth that's planning to apply this year. But please, if you have high school seniors, you've been looking for you. The application is on the National club website. It says youth scholarship right there on the main page. Deadline, I believe it's July 30th. And then we will award, if we get any, we would award at convention. They don't have to be present.
- Mentorship
 - As of right now, it's really not moving forward. We're kind of stagnant because their goal is to have a platform on the website that is for members only that can be used kind of almost like a chat, connect mentors with mentees, strictly Silver Fox. Split up by different areas of the country. To kind of facilitate helping new people get into the breed and really learn and understand and you know, because a lot of new people; we see posts every day. Is this a Silver Fox? What is this? And let's fix that and we fix it by educating. So that's the goal of that committee.
- Achievement Award
 - Awarded at Nationals Meara Collins was awarded the first year end award for her work with the chocolate. They are in the process of figuring out nominating person to be awarded at 2023 now.
- Creation of 100th Anniversary Convention Committee headed by Michael Petersen
 - Motion by Bobby Yoder; Seconded By Irvin Olson; Unanimous approval
 - I left the 2021 convention in Louisville, Kentucky with a ton of ideas that I would like to explore for 2023 convention in Louisville. The 2023 convention will be the hundredth. So, it should be absolutely huge. I want our Silver Fox fanciers to leave convention thinking that it was the best show experience they have ever had to do that will require planning and work starting after Reno closes. Ideas include having a photo booth with a backdrop banquet, advertising, asking for donations for auctions day of show lunch. I saw another club bring in pizza that looked really good. Specialized t-shirts or specific t-shirts. Maybe run some design contests or something donation for raffles. Do we want some auction or a raffle or raffle tickets? Possibly holding a 50 raffle packets of blue M and M's as a fundraiser for the Blue COD. Other fundraising solicitation or solicitation for ideas for fundraising are needed. I

obviously cannot do all this myself. And if accepted as an idea, I will take on the role of chair and getting the word out through the marketing and social media groups. I'm willing to work with any and all necessary NFRC committees to make sure that this convention goes, planning goes smoothly and I'm willing to take charge and chair, which it wouldn't be a committee. But that, what do you guys think about this?

○ Comments

- Karen Chestnut offered to show anyone a quick overview of Quickbooks and copies of the audits so far are at the booth
- We will have the audit results posted as soon as all are submitted to the board and reviewed
- Something that was brought to my attention is that we have the capacity to actually send our large awards to convention/host hotel via directly shipping. Sending awards directly to convention would help with transport space and especially breakage.
- Over a hundred Silver Fox here, good job everyone!