National Silver Fox Rabbit Club

Board of Directors Meeting Minutes

Date	August 20, 2026
Location	Facebook Messenger
Time Called to Order	8:01 PM EST
Time Adjourned	9:22 PM EST

OFFICERS PRESENT

Hannah Ramirez, President
Nancy Kuhter Wollam, Vice-President
Roxanna Dabney, Treasurer
Risa Bayliff, Secretary

DIRECTORS PRESENT

Bill Brockman, Director
JonMarc Truesdale, Director
Kara Wintersteen, Director
Misty Polasik, Director
Sue McGonegal, Director

ITEM 1 — CALL TO ORDER

President Hannah Ramirez called the meeting to order at 8:00 PM EST via Facebook Messenger.

ITEM 2 — REVIEW OF PREVIOUS MINUTES

a. Regular Board Meeting – February 11, 2026

The minutes from the Regular Board Meeting of May 12, 2026 were presented for review. There was no discussion.

MOTION:

To approve the minutes of the May 12, 2026 Regular Board Meeting.

Moved by: Bill Brockman

Seconded by: Kara Wintersteen

Vote: Motion passed unanimously.

ITEM 3 — TREASURER'S REPORT

Treasurer Roxanna Dabney presented the NSFRC Financial Summary – BOD Update for the period of January through July 2026.

Account Balances (as of July 31, 2026)

Total funds across all accounts stand at $38,342.25, including:

- Checking: $8,520.45
- PayPal: $276.43
- Youth Scholarship Fund: $8,329.28
- CDs: $20,588.86 (combined)
- R & D (Research and Development) Fund: $170.93

Income

- YTD Actual: $9,498.46 against a full-year budget of $28,134.00 (33.8% of budget achieved through April)
- Top earners so far: Sanction fees ($3,321.59) and Membership Dues ($1,890.18)

Expenses

- YTD Actual: $7,771.86 against a full-year budget of $23,375.00 (33.2% of budget used)
- Largest expenditures: SF Nationals ($1,927.86), Club Expenses ($1,785.40), Fundraiser Merchandise ($2,094.78)
- Spending is well-controlled and tracking proportionally with income

Net Income

- YTD Net: $1,726.60 vs. budgeted net of $4,759.00
- On track given that the bulk of convention and nationals revenue is seasonal and upcoming

Key Takeaways

- Finances are healthy and balanced — expenses are not outpacing income
- Most major income and expense events are still ahead for the year
- CD interest ($342.75 earned) and the scholarship fund ($8,329.28) remain stable reserves

MOTION:

To approve the Treasurer's Report with an amendment to add the R&D Fund balance of $170.93 to the report.

Moved by: Nancy Kuhter Wollam

Seconded by: Bill Brockman

Vote: Motion passed unanimously.

ITEM 4 — OLD BUSINESS

a. Youth Workbook Proposal - Tabled

President Hannah Ramirez proposed a youth program that would allow youth members to turn in a completed 4-H or FFA workbook — or a workbook she will create if one of those is not currently in use by the youth — and earn cash prizes in an effort to encourage youth participation in the club. The proposal was presented for discussion. A formal workbook is forthcoming.

b. Code of Conduct — Voluntary Member Pledge - Tabled

President Hannah Ramirez raised the idea of creating a voluntary pledge for members to sign, agreeing to hold their behavior to a higher standard. Discussion was held. The idea was presented to add a statement to the new membership and membership renewal application, and to possibly include a version of it as a club mission statement in member/renewal letters. President Hannah Ramirez and Secretary Risa Bayliff will collaborate to draft the statement.

ITEM 5 — NEW BUSINESS

a. 2026 Election Turnout

The Board discussed election turnout and agreed to allow the election to proceed to its conclusion without additional intervention. A final social media reminder and email will be sent.

b. Guidebook Updates & Distribution

The Board reviewed the new guidebook format. Spiral binding was preferred by the majority. Roxanna suggested emailing a PDF copy to current guidebook owners.

MOTION:

To email current guidebook owners a PDF copy and publish the new edition of guidebooks in a spiral bound format.

Moved by: Bill Brockman

Seconded by: Jonmarc Truesdale

Vote: Motion passed unanimously.

c. 2029 FoxCon Planning

President Hannah Ramirez proposed making a formal committee for planning 2029 FoxCon

MOTION:

To establish the FoxCon planning group as a formal committee

Moved by: Risa Bayliff

Seconded by: Bill Brockman

Vote: Motion passed unanimously.

d. R&D Application Approval

Hannah submitted an R&D application via the Board Facebook page. The Board agreed to table the item to allow Directors additional time for review.

e. Secretary Transition Support

The Board discussed transition support for incoming officers.

MOTION:

That the secretary remain on the bank account for three months and that newly elected officers be allowed to observe Board communications as non-voting participants

Moved by: Kara Wintersteen

Seconded by: Nancy Kuhter Wollam

Vote: Motion passed unanimously.

f. New President Onboarding

The Board agreed that the incoming President and Secretary may join the Board communication group at the end of the election as non-voting observers to support transition continuity.

g. BOD Sponsorship – Water & Lunch for Show Day at 2026 Convention

The Board confirmed that water is already included in the food budget. No further action required.

h. Convention Banquet

MOTION:

To allocate $500 for the convention banquet deposit fees.

Moved by: Misty Polasik

Seconded by: Nancy Kuhter Wollam

Vote: Motion passed unanimously.

h. Convention Liaison & Booth

The Board confirmed that West Coast liaison items may be shipped to Misty or Suzel.

i. West Coast Silver Fox Fundraiser Participation

MOTION:

To allow West Coast Silver Fox to contribute a basket or item to the NSFRC convention fundraiser, with proceeds of that item going back to their club.

Moved by: Roxanna Dabney

Seconded by: Nancy Kuhter Wollam

Vote: Motion passed unanimously.

j. Location of 2028 Nationals

The Board reviewed committee recommendations and discussed available options (NJ, KS, NV, CO).

MOTION:

To accept the bid from PPRBA in Pueblo CO as the location for the 2028 Nationals.

Moved by: Roxanna Dabney

Seconded by: Nancy Kuhter Wollam

Vote: Motion passed unanimously.

k. Potential Gift for Blues COD Passing

MOTION:

To have two banners made by Midwest Sports, with a budget of $150.

Moved by: Bill Brockman

Seconded by: Nancy Kuhter Wollam

Vote: Motion passed unanimously.

l. Social Media Improvements

MOTION:

Misty moved that the Social Media Committee draft a guideline for guidance on social media postings for board review.

Moved by: Misty Polasik

Seconded by: Nancy Kuhter Wollam

Vote: Motion passed unanimously.

m. AI Policy

The Board discussed establishing an AI policy for club communications. Consensus was reached that AI-generated images will not be permitted in official materials. AI may be used for brainstorming, drafting, summarizing, and editing. Risa will draft a policy statement and post it in the Board Facebook group for review.

ITEM 6 — OPEN FLOOR

No items were raised during the open floor.

ITEM 7 — ADJOURNMENT

MOTION:

To adjourn the meeting.

Moved by: Kara Wintersteen

Seconded by: Nancy Kuhter Wollam

Vote: Motion passed unanimously.

The meeting was adjourned at 9:22 PM EST.